

MIAMI-DADE COUNTY PARK AND RECREATION DEPARTMENT

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PICNIC SHELTER/FACILITY RENTAL

RULES AND REGULATIONS

GENERAL RULES

1. Facilities cannot be rented more than one year in advance. All cancellations will be subject to a service fee of \$26.00 if cancelled at least 14 days in advance. Refunds to credit cards will post to the account within seven days. Refund checks will be received within 6-8 weeks. The rental fee will be forfeited if cancelled less than 14 days in advance. **Refunds cannot be requested via the Web. Web users must contact the park in order to request a refund.**
2. When renting a building, the building will be available ½ hour prior to the beginning rental time to set up/decorate and ½ hour after the ending rental time for clean up. When reserving a picnic shelter, it is available starting at 10 a.m. Earlier arrivals require prior approval from the park manager. Shelters must be cleaned up and vacated no later than ½ hour before sunset.
3. The sale of food merchandise, and/or services is expressly forbidden.
4. All alcoholic beverages, with the exception of beer are prohibited. No glass bottles or containers are permitted.
5. Portable radio/cassette/CD players (boom boxes) are the only music systems permitted in the shelter/building rental unless the park is listed below and an off-duty police officer is present. Home stereo systems, separate-component systems, personal DJ systems, hired DJs, and live musical performers may be permitted in the shelter/building rental if the park is listed below and a mandatory off-duty police officer present. The aforementioned music should only be loud enough to be heard in the immediate area of the shelter. Arrangements for the following parks must be made at the specific Police Stations, please contact the park to arrange for additional music

a. Amelia Earhart Park	(305) 953-6024
b. Colonial Drive Park	(305) 233-3045
c. Eureka Park	(305) 235-2151
d. Eureka Villas	(305) 254-5856
e. Goulds Park	(305) 255-2399
f. Highland Oaks	(305) 932-2164
g. Kendale Lakes	(305) 385-4750
h. Lago Mar	(305) 388-4771
i. Leisure Lakes	(305) 248-1527
j. McMillan Park	(305) 382-6407
k. Modello Park	(305) 247-1553

- l. Norman & Jean Reach Park (305) 823-2414
- m. Narnaja Park (305) 233-3150
- n. North Trail Park (305) 207-2420
- o. Oak Grove Park (305) 944-8670
- p. South Dade Park (305) 247-9457
- q. Sun Lakes Park (305) 388-4771
- r. Tropical Park (305) 226-8315
- s. West Perrine Park (305) 235-2053
- t. Westwind Lakes (305) 388-4771

6. Pets (other than service animals) are not permitted in the park. For a listing of dog friendly parks, please check our website at: <http://www.miamidade.gov/parks/facility-dog-parks.asp>
7. Parking shall be confined to the area designated by the facility manager.
8. Patrons shall observe, obey and comply with all applicable city, county, state and federal laws, rules and regulations. The enforcement of these rules and regulations is under direct supervision of the park management. The participants shall exercise the privileges of this permit subject to supervision of the park manager.
9. Patrons assume all risk in use of the site and shall be solely responsible and answerable for damages for all accidents and injury to person or property and hereby covenants and agrees to indemnify and keep harmless the County and their officers and employees from any and all claims, suits, losses, damage or injury to person or property. Insurance requirements will be at the facility manager's discretion.
10. The Director, Miami-Dade County Park and Recreation Department, or his designated representative may cancel or revoke the rental agreement with or without cause; waive the requirements of the rules and regulations; or, in the public interest, make additional conditions regarding the use of County buildings and grounds.
- 11. When vacated, facility shall be returned in same conditions as received. A \$150.00 clean-up fee may be imposed for any damage, vandalism, missing equipment, failure to clean up after use, or failure to comply with rules and regulations. Staples, tacks, and/or nails may not be used on any part of the property (walls, ceiling, furniture, etc.).**
12. Vehicles are allowed to enter the park property to make deliveries and for final pick-up only. The only people allowed to load and unload at the shelter/building are the approved party vendor (one vehicle) and the patron overseeing the event (one vehicle). Vehicles must be parked in the designated/marked parking areas at all other times.
13. All vendors (Catering, Amusements, bounce houses, etc.) must be on the list of County-approved vendors. Please contact the park to obtain a copy of this list. Water slides, inflatable pools, go-carts, mobile land trains, and other mechanical rides are not allowed. If you want to use tents, you will only be allowed tents

that are no larger than 10' x 10' in size. Please advise the vendors providing the equipment/service that they must provide their own generators for their electrical needs.

14. Do not remove tables from the shelters or add additional picnic tables from elsewhere in the park. The number of patrons cannot exceed the shelter's capacity.
15. Decorations may be taped to the under structure of the shelter, but not stapled, tacked or nailed. No signs of any kind can be posted in the park. Piñatas with confetti are not allowed in the building. Please do not pour food or grease in the sink.
16. Do not remove park-owned items from the bulletin board, windows, or doors.
17. Additional garbage bags or cleaning supplies are available at the park office, please ask a park employee to assist you. All garbage is to be placed in the receptacles provided. The area around the shelter must be cleaned up as well.
18. Except in areas designated for such recreational use, playing ball is prohibited. Park staff can advise of such areas.
19. Remember, you are only reserving/renting your designated area. The park is open to the public. If you are planning on extending your building rental for additional hours, contact the park office no later than two days prior to the date of your activity.

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Additional Park Specific Rules

Amelia Earhart Park

1. With the exception of the Bark (Dog) Park, pets, other than service animals, are not permitted in the park. Ponies, horses, and animal petting zoos from outside vendors are not allowed on park grounds. Pony parties must be booked through the park office at the time of the reservation. Ponies must be paid for at least two weeks in advance to ensure confirmation of availability. There is a 70 lb. weight limit. Children that weigh more than 70 lbs. will not be permitted to ride.
2. Parking fees are not included with the reservation. The cost is \$5.00 per car and \$10.00 per RV and bus on weekends and holidays. Everyone must pay the fee.
3. Please limit the use of electrical equipment. Shelters B, C, #7, and #8 do not have electricity or water. Please plan for this situation.

Greynolds Park

1. Greynolds Park is a nature preserve. Please be aware that the park has different species of wildlife such as raccoons. No tree or wildlife can be molested. Do not feed the wildlife.
2. Shelters do not have electricity.
3. Pets, other than service animals, are not permitted in the park. Dogs are allowed at East Greynolds Northeast Regional Dog Park.
4. Parking is permitted only in designated areas in the parking lots. Parking fees are not included with the reservation. The cost is \$5.00 per car and \$10.00 per RV and bus on weekends and holidays.
5. The use of special equipment (tents, amusements, etc.) must be designated on the rental agreement. At the log shelter, equipment including generators must be placed in front of the shelter only. No equipment is allowed behind the shelter in the open area adjacent to the Oleta River. No water equipment is allowed. Please advise the vendors providing the equipment/service that they must provide their own generators for their electrical needs.
6. No balloons, signs, markers, or posters can be placed to direct guests to the picnic shelter.
7. The patron will be held responsible for the conduct of all guests and/or group.

Haulover Park

1. No Rain Checks. No rain rescheduling or refunds. Rescheduling permitted only due to Hurricanes, Tropical Storm/Watch/Warnings.
2. Shelters are available starting at **9 a.m.** Earlier arrivals require prior approval from the park manager. Shelters must be cleaned and vacated no later than 30 minutes before sunset.
3. On holidays, all guests must arrive by 10 A.M. as lots may be full.
4. Shelters do not have electricity. Only Miami-Dade Parks Registered Party Vendors are permitted to provide and operate generators in the park. Personal generators are not permitted in the park.
5. For all shelters, please notify vendors that bounce houses must be placed to the side of the shelters.
6. Parking fees apply to all patrons and permittee.
7. Shelter and adjacent areas are to be used for family and group picnic purpose only.
8. Haulover Beach Park contains Natural Areas that are protected by Law. There is no trespassing in the dunes. Please be aware that raccoons, iguanas, birds, etc. are common in the park.
9. Feeding or molesting any wildlife/plant life is prohibited and against the law.
10. No parking on grass or next to shelters, except for loading/unloading.
11. Tents larger than 10 X 10 are not permitted.
12. No water equipment is permitted (slides, dunk tanks, etc.)

North Trail Park

1. Kitchen use is the park staff only. Please do not pour food or grease in the sink.

Tropical Park

1. Vehicles may not enter the picnic shelter area except to make deliveries and during cleanup. Access gates will remain closed 11:00 a.m. to 5:00 p.m. Late arrivals or early departures must inform the rental office for access.
2. Sports equipment check out time begins at 9:00 a.m. and is available at the Rental Office with a valid Florida Driver's License. Please keep in mind this office closes at sundown. Playing ball-type games should only be in the areas specifically designated for such recreation use.

Wild Lime Park

1. Electrical outlets in building are only for the use of small equipment such as radios, and television sets.